

The University of Illinois College of Medicine at Peoria
Courier Schedule Effective May 8, 2006

AM Delivery Sites: Mail must be in the mailroom by **9:30 AM**

Site	Approx. Arrival Time	Pick Up/Delivery Location
Leave UICOMP	Depart 10:00 a.m.	Rm. B110
Family Medical Center 815 Main St.	10:05 a.m.	Family & Comm. Med. Family Practice Res.
HIHAC 414 Hamilton Blvd.	10:15a.m.	HIHAC Offices 2 nd Floor
Proctor Hospital 5409 N. Knoxville ⁽¹⁾		
Psychiatry & Beh. Med. 221 NE Glen Oak, 7 West MMCI	10:30 a.m.	Psych. & Beh. Med. 7 West
Veteran's Admin. Clinic 411 Martin Luther King Dr. ⁽¹⁾		
Arrive at UICOMP	11:00 a.m.	Rm. B-110

⁽¹⁾ Service provided on request only (courier slip is required).

PM Delivery Sites: Mail must be in the mailroom by **12:30PM**

Site	Approx. Arrival Time	Pick Up/Delivery Location
Leave UICOMP	Depart 1:00 p.m.	Rm. B-110
St. Francis North Bldg. 624 NE Glen Oak Ave.	1:05 p.m.	Peds Admin., Rm 5642 Peds Critical Care, Rm 5654 Med. Admin., Rm 5690 Med. Residency, Rm 5696 Radiology Admin., Rm 4695 Radiology Residency, Rm 4675 Neurosurgery Admin., Rm. 3641 Neurology Admin., Rm 4643 OB/GYN Admin., Rm 2644 OB/GYN Residency, Rm 2645 Emergency Medicine Rm 2620 Surg. Admin. & Res., Rm 2672
St. Francis Medical Center 530 NE Glen Oak Ave.	1:35 p.m.	Mailroom
St. Francis Medical Center Gerlach Bldg, 1 st Floor	1:45 p.m.	St. Jude Clinic
Easter Seal Rehab. Center 507 E. Armstrong Ave.	1:55 p.m.	Child Development, Ste 219 Ped. Diabetes Res. Cntr (Lower Level)
Sister's Comm. Health Center (Allied Bldg.) 320 E. Armstrong Ave.	2:10 p.m.	University Pediatrics, 2 nd Floor Peds Resource Center, Garden Level
Hillcrest Medical Plaza 420 NE Glen Oak Ave	2:30 p.m.	Peds Surgery Clinic, Ste 201 Surg. Out Patient Care Clinic, Ste 301 Peds Sub Spec. Clinic, Ste 401
Methodist Med. Center	2:50 p.m.	Mailroom
UICOMP	3:00 p.m.	Rm B-110

Note: Mail requiring delivery to off-campus sites must be in B-110 no less than **30 minutes** prior to the courier's departure from UICOMP.

Please address all Courier Requests to Randy Robbins B-110 UICOMP. Randy can be reached at 680-8615.